



careeranalysts

# PREPARATORY LESSON PLANS

## My Career Insights



TOPIC

**My Career Insights Reflection and Introduction to My Career Portfolio**

**LESSON 5**

**Teacher notes:** My Career Insights is offered in two parts:

- **Part 1:** An online profiling session which includes a series of assessments and questionnaires, accessed via the Morrisby website.
- **Part 2:** One-on-one student interviews conducted by independent Careers Consultants to “unpack” the Morrisby Profile and demonstrate system functionality for ongoing use.

My Career Portfolio is a related career education initiative administered by the Department of Education and Training. Though the initiative is not delivered by the CEAV, it is included in this lesson plan series as students can upload their Morrisby Report to their Portfolio.

Prior to this lesson, students should have completed their online Morrisby Profile and participated in a one-on-one interview with an independent Careers Consultant. They should also have completed activities from Part 1 and Part 2 of the student e-workbook, *Unpacking Your Morrisby Profile*.

**Key Messages**

- Vocational assessment is one way of discovering your interests, strengths and talents
- Career exploration and investigation are important parts of pathway planning
- Gathering evidence of your skills and abilities is part of your career portfolio experience.

**Learning Outcomes**

By the end of the lesson students will have:

- Reflected on their My Career Insights Profile and their interview experience
- Uploaded their Morrisby Report to the My Career Portfolio portal.

**Purpose**

- To further reflect on the Morrisby Profile and re-visit some of the online functionality
- To understand how the Morrisby Report can be uploaded to My Career Portfolio.

## Suggested Activities

### Part 1 – Reflection

Students log in to their Morrisby online accounts and refer to their answers in the *Unpacking Your Morrisby Profile* e-workbooks.

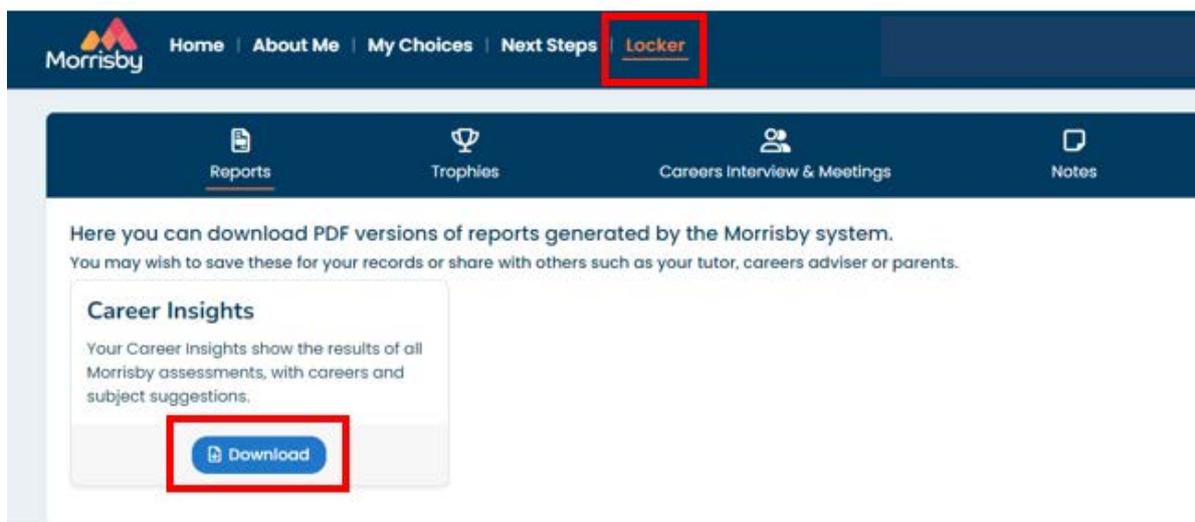
Ask students to reflect on their results. This could be run as a think/pair/share activity.

1. Refer to the aptitudes, interests, work style, learning style and personality results.
  - What do they agree with?
  - What do they disagree with?
  - What words/descriptions sound most like them?
  - When they first viewed their results, what was most surprising?
2. Refer to the career suggestions.
  - When they first viewed their results, what did they think?
  - Did the careers seem to “match” a little better when focusing on a single element of the profile such as Aptitudes, Interests, Specialist Interests or Personality? If so, which element(s) resulted in the best matches?
  - Practice searching for 3 careers using the “careers” search box. The purpose is to refresh awareness of system functionality.
  - Ask students to click on a career and explore information in the pop-out box. This will include a description, a list of related careers and links to resources to learn more.
    - Description: After students read the career description, ask them to discuss whether it aligned with their ideas/thoughts/picture of the role. What was similar? What was a surprise?
    - Related careers: Do any of the related careers sound appealing? Choose 1 and read the description. Why do they think it was listed as “related”? What parts are similar?
    - Resources: What else can be learnt about a career by exploring links in the resources tab?
3. Ask students to click on the “Interview” tab, re-visit the notes written by the Careers Consultant and reflect on the interview experience. Instructions on how to access this section of the online Profile is included in Part 1 of the *Unpacking your Morrisby Profile* e-workbook.
  - Do they agree with the summary written by the Careers Consultant?
  - Are any action steps or recommendations included? If so, what are they and how might they be put in to action?

## Suggested Activities

### Part 2 – Adding Morrisby Reports to My Career Portfolio

Show students how to download their Morrisby Report (displayed in the screen-shot below).



- Once downloaded, the Report can be uploaded to the 'My files' section of My Career Portfolio. Further information regarding My Career Portfolio can be accessed via the Department of Education and Training website. The My Career Portfolio page includes background information and a series of instructional videos, one of which is how to store files.

### Resources:

- Access to Morrisby Online via pc, laptop or tablet
- Internet access
- A copy of the completed student e-workbook – *Unpacking Your Morrisby Profile* for each student
- Access to the instructional videos included on the Department of Education and Training's My Career Portfolio webpage.

<https://www.education.vic.gov.au/school/teachers/teachingresources/careers/Pages/my-career-portfolio.aspx>

**Timeframe:** Following assessment and student interviews.

### Suggested curriculum links:

(VCPCSE046) (VCECD022) (VICCCD019)

(VCCCTQ045) (VCEBW025) (VCEBW026)

This lesson may support the attainment of Achievement Standards.